



**Staff Accountant / Bookkeeper, Accounting Advisory Services
West Des Moines, IA**

LWBJ is seeking a full-time staff accountant / bookkeeper in our Accounting Advisory Services business unit. Ideal candidates will be well-organized, professional in appearance, reliable, team-oriented, and able to courteously interact with all levels of employees and clients. Individual must be able to perform several tasks concurrently with ease and professionalism and ensure confidentiality of firm and clients.

LWBJ is one of the Midwest's leading CPA, business advisory and M&A firms. By size, we rank in the top one percent of CPA firms nationwide, and our team brings a wealth of national firm expertise to the table. Our entrepreneurial experience enables us to understand and appreciate the issues facing middle-market businesses and the individuals and families who own them. We deliver a broad range of tax, accounting, consulting and investment banking capabilities to serve them.

Our dynamic and growing business is creating new and exciting opportunities for our team.

Work to include:

- Posting client accounting data to accounting software systems;
- Creating or compiling financial statements and related filings;
- Preparing payroll; and
- Performing other miscellaneous bookkeeping duties for our clientele.

Candidates must also possess the following:

- Minimum of two (2) years responsible accounting or bookkeeping experience related to a computerized accounting system;
- Experience with accounts payable, accounts receivable, payroll, general ledger and financial reporting; and
- Knowledge of QuickBooks® and Microsoft Office.

The LWBJ Employee Experience

Our founders came from national firms, but wanted to build more personal and collaborative relationships with clients and staff. And 27 years later, our culture continues to thrive. While roles, responsibilities and expectations are similar to those in other sophisticated public accounting firms, we encourage everyone to work a schedule that fits their needs – with flexible scheduling options, a casual dress code and summertime hours (including half-day Fridays). Travel is minimized. Work-life balance is highly valued. Entrepreneurial spirit is nurtured and appreciated. We are focused on helping our people advance and enjoy rewarding careers. Mentorship and continuing education are provided, as well market leading compensation and benefits.

You'll be able to engage clients directly and work on the kinds of projects typically handled by national firms – but within a smaller firm setting focused on team-building, employee growth and client success. We not only expect you to become more experienced and successful early in your career, we work to help you accomplish it.

Please send resume to HR, LWBJ Financial, 4200 University Ave., Suite 410, West Des Moines, IA 50266, Fax (515) 222-5681, hr@lwbj.com.